

मात्स्यिकी महाविद्यालय

COLLEGE OF FISHERIES

केन्द्रीय कृषि विश्वविद्यालय / CENTRAL AGRICULTURAL UNIVERSITY

लेम्बुछेड़ा, पश्चिम त्रिपुरा -799210 / Lembucherra, West Tripura District-799210

P.Box No.60 Agartala, Tripura(W) - 799001.

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**TERMS & CONDITION FOR SUPPLY OF EQUIPMENT/INSTRUMENTS/OTHER ITEMS FOR
COLLEGE OF FISHERIES, LEMBUCHERRA**

1. Sealed tenders are invited by the undersigned on the behalf of the University from **authorized Indian agents/suppliers/manufacturers** for supply, installation, commissioning and demonstration of the following equipments/instruments/other items for College of Fisheries, CAU(I), Lembucherra, Agartala, West Tripura District – 799210.
2. **The price quoted should be the actual cost of the equipments indicating the maximum possible discount in Indian Currency (INR) only. All kinds of taxes, freight for FOR College of Fisheries, Lembucherra, Tripura (12 kms form Agartala town) and other duties etc. to be mentioned including successful installation and demonstration of the particular equipment. No extra charge will be entertained beyond the quoted price (inclusive of all taxes etc). Excise & Custom Duties should not be included since Central Agricultural University is exempted from payment of Customs duty/ Excise duty as per the certificate issued by the Department of Scientific & Industrial Research (DSIR), New Delhi in terms of Government Notification No.51/96-Customs dt.23/07/1996 and Central Excise duty exemption in terms of Government Notification No.10/97- Central Excise dt.01/03/1997.**
3. Rates should be quoted only equipments of reputed brands and duly registered (Registration Certificate to be enclosed). Quotation for unregistered brands/assembled equipments will be summarily rejected.
4. Each tenderer shall submit only one tender for each item.
5. **Validity of tender:** Rate quoted in the Tender shall remain valid for a period of at least **1 (one) year** from the last date of submission which can be extended on mutual consent and no claim/demand for price escalation during the period shall be entertained under any plea or excuse. The quotations should be accompanied with manufacturer's consumer price list in effect for the said period & in no case should exceed the listed price. However, if their is decrease in the manufacturer's price on the date of supply (billing date) the same has to be passed on to the Institution of the brand is selected for purchase based on open tender.
5. **Evaluation of tender:** The buyer will evaluate and compare the tenders determined to be substantially responsive i.e. which
 - a. are properly signed and
 - b. conform to the terms and conditions, and specifications
 - c. Terms & condition to be signed by the tenderer.
6. **Award of contract:** Tenderer determined to be substantially responsive with the lowest evaluated tender price shall be awarded with the supply order in due course. The buyer within the validity of the tender will notify the tenderer whose rate is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the supply order.
7. **Payment** shall be made immediately after delivery, installation and successful operational demonstration of the equipments of the advertised specifications. Payment for supply shall be subject to timely execution of supply order including installation and operational demonstration. No request for part payment/advance payment would be acceptable. In the interest of transparency and avoid transmit delays the successful bidders will have to intimate their Bank account number along with name of the bank in the bill to facilitate remittance of their payment by e-payment if the said bank Branch is on Core Banking System.

Along with quotation, catalogue/leaflets of the equipments showing the make model number, specifications etc., should invariably be included without which they will be rejected.

9. Normal commercial warrantee/guarantee of the equipments supplied shall be for a minimum period of 12 months from the date of successful operational demonstration.
10. Tender documents containing specifications, general instructions, terms and conditions can be downloaded from the website [www. cau.org.in](http://www.cau.org.in) / www.cofcau.nic.in / www.icar.org.in An amount of ₹500/- (five hundred) only (non refundable) to be submitted along-with quotation as cost of Tender Document by **Demand Draft drawn from any of the Nationalized bank in favor of Dean, College of Fisheries, Lembucherra, Tripura payable at Agartala otherwise the quotation will be rejected.**
11. The tender documents accompanied with **Earnest Money Deposit @ 2%** of the quoted price by **Demand Draft** from any of the Nationalized banks drawn in favor of the Dean, College of Fisheries, Lembucherra, Tripura payable at Agartala in sealed cover duly super-scribed with **“Tender for Scientific Instruments/Equipments for College of Fisheries with tender number”** should be submitted to the Dean, College of Fisheries, Lembucherra, Lembucherra, Agartala, West Tripura-799210 on or before 30th October, 2015 up to 4.00 p.m. The tender documents will be opened on 31st October, 2015 at 11.00 a.m in the office of the College of Fisheries, CAU, Lembucherra, Agartala, Tripura in the presence of attending tenderers. **The College will not be responsible for postal delay in receipt of Tender documents within the stipulated time.** In no circumstances Earnest money deposit/cost of Tender documents will be accepted other than Demand Draft / Banker's cheque of Nationalised Banks. Tender without EMD will not be evaluated.
12. EMD of the unsuccessful bidders to be returned at the earliest after finalization of Tender. If the successful bidders fail to execute the supply within the stipulated time the EMD amount will be forfeited. (No interest is payable against the EMD).
13. Performance Security should be an amount of 5 % (five percent) of the value of the contract to be submitted by the successful bidder in the form of an Account payee Demand Draft, Fixed Deposit Receipt, Bank Guarantee from any Nationalized bank at Agartala in favor of the Dean, College of Fisheries, Lembucherra, Tripura payable at Agartala or an amount of 5% value of order to be deducted from the bill as Performance Security (Security deposit) and should remain valid for a period of sixty days beyond the date of completion of all contractual obligations of the supplier including warranty obligations. (No interest is payable against the Performance Security/Security deposit).
14. **Suppliers are required to collect necessary sale tax permit from the Tax authority and to supply the materials at the door steps of College of Fisheries, Lembucherra, Tripura on completion of all formalities. The College is not liable to collect sale tax permit /Road permit from the Tax authority.**
15. **The following essential documents are to be submitted along-with the quotation:**
 - a) Copy of registration certificate of the Manufacturer/authorized dealer.
 - b) Copy of manufacturing license of manufacturer/authorized dealership certificate.
 - c) Copy of Sales Tax Registration Certificate of the tenderer.
 - d) Copy of ISO/Quality assurance certificate/quality control certificate/ DGS & D registration certificate.
 - e) Copy of detailed specifications for the quoted equipments should be given in the quotation and should be supported by product brochure of the manufacturer.
 - f) Copy of PAN card.

g) Along with quotations, the list of clients to whom the company has supplied those equipments should preferably be given which may help us to select the equipment.

h) The tenderer shall mention whether he has supplied identical or similar equipment to any ICAR/CAU laboratories/institutions in the preceding 3 (three) years. If yes, details of such supplies and their price shall be mentioned along with the item quoted.

i) **'Declaration' as under:**


I have gone through all the terms & conditions of the tender notice and agree to abide by them in the event of receipt of supply order from the institution based on tender. I understand that in the event of tender being quoted is not as per the quoting instruction; it may invite rejection of the tender.

Date:

Place:

Signature of the Bidder

16. Demonstration & Installation of equipment with manual and training for use must be given free of charge at College of Fisheries, Lembucherra.
17. Supply will be made at supplier's risk and any damage/breakage before the installation/delivery has to be replaced by the supplier without any extra cost.
18. No Agency Charge/Commission shall be entertained.
19. **Backup services/after sale services** etc. are to be specified separately.
20. The undersigned reserves the right to accept or reject any tender including the lowest one without assigning any reasons thereof and in case of any dispute the decision of the University authority is final and binding.
21. **Terms of Delivery:** - Equipment shall be delivered at College of Fisheries, CAU, Lembucherra, Agartala, West Tripura – 799210 **within 30 (thirty) days** from the date of issue of the supply order.
22. **Training:** - Training is to be provided by the supplier after successful installation of the equipment in the College of Fisheries at free of cost by the supplier, if necessary.



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