



केन्द्रीय कृषि विश्वविद्यालय  
CENTRAL AGRICULTURAL UNIVERSITY

इम्फाल - ७९५००४, मणिपुर Imphal - 795 004, Manipur  
फैक्स न.- ०३८५ - २४१५१९६, दुर्वाश न.- ०३८५ - २४१०६४४  
Fax No. 0385-2415196, Phone No. 0385-2410644  
Email - registrar.cau@gov.in regcau@gmail.com



**Advertisement No.03/2018**

Imphal, the 19<sup>th</sup> June, 2018

No. CAU/Reg/2352/KVK-S/18/ 2463 : Applications are invited for filling up the under mentioned posts on direct recruitment basis at Krishi Vigyan Kendra, Sepahijala District, Tripura under Central Agricultural University, Imphal, but liable to be posted/transferred to any other campus of its Krishi Vigyan Kendras. The applications in the prescribed format along with attested copies of educational qualifications, certificates, mark sheets, age proof certificate, Caste/Tribe certificate, 2(two) passport size photographs and other testimonials should be sent to the Dean, College of Fisheries, Lembucherra, Tripura, along with prescribed fee of Rs. 600/- (Rs. 300/- in case of SC/ST//PwD/Ex-Service man) in the form of Demand Draft/IPO drawn in favour of Comptroller, Central Agricultural University, Imphal. No application without complete documents and fee shall be entertained.

Sl. No.	Posts/Discipline	Pay Scale & Grade Pay	Category
1.	Farm Manager/T-4	Rs. 9300-34800 + G.P. 4200/-	1 (UR)
2.	Programme Assistant (Computer)/T-4	Rs. 9300-34800 + G.P. 4200/-	1 (UR)
3.	Programme Assistant (Lab Technician)/T-4	Rs. 9300-34800 + G.P. 4200/-	1 (UR)
4.	Assistant	Rs. 9300-34800 + G.P. 4200/-	1 (UR)
5.	Stenographer Grade-III	Rs. 5200-20200 + G.P. 2400/-	1 (UR)
6.	Driver/T-I	Rs. 5200-20200 + G.P. 2000/-	1 (OBC)/1 (UR)
7.	Skilled Support Staff	Rs. 5200-20200 + G.P. 1800/-	2 (UR)
<b>Total:</b>			<b>9</b>

**Age:** The candidate for recruitment to the posts should be between 18-35 years. The maximum age is relaxable for SC/ST/OBC/Ex-Serviceman and Government employees as per Central Govt. rules.

- 1. Farm Manager/T-4**  
**Essential:** Bachelor's degree in Veterinary Science & A.H. from a recognized institution with relevant experience in the field.  
**Desirable:** Masters degree in Livestock Production with specialization in Agronomy.
- 2. Programme Assistant (Computer)/T-4**  
**Essential:** Bachelor's degree in Science (Computer Application)/PG Diploma in Computer Application from a recognized institution with one year experience in any organization of repute.  
**Desirable:** Knowledge of English and Hindi.
- 3. Programme Assistant (Lab Technician)/T-4**  
**Essential:** Bachelor's degree in Fisheries/Agriculture/Horticulture/Forestry with good academic records.  
**Note:** Good academic record means 1<sup>st</sup> class at least one of the examination viz Secondary and Graduate and no third class in career.



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4. Assistant **Essential:** Bachelor's degree from a recognized University.  
5 years experience of working as Lower Division Clerk/Upper Division Clerk and experience of administrative budgetary & accounts works  
**Desirable:** Knowledge of English and Hindi with Computer application
5. Stenographer Grade-III **Essential:**  
i) Bachelor's degree from a recognized institution/university or 2 years diploma in Secretarial Practices following 10+2 schooling.  
ii) Shorthand speed of 80 words per minute in (English) and typing speed 30 words per minute with knowledge of computer.  
**Desirable:** Good knowledge of computer application
6. Driver/T-I **Essential:**  
i) Passed class 10<sup>th</sup> examination from a recognized School/Board holding current driving license of light and heavy vehicle.  
ii) At least 3 years experience of driving after obtaining driving license from a recognized authority.  
**Desirable:** Working knowledge of both Hindi and English
7. Skilled Support Staff **Essential:** Passed class 10<sup>th</sup> examination from a recognized board.  
**Desirable:** Working knowledge of both Hindi and English

**Note:**

1. The completed application form along with prescribed fee should reach the office of the Dean, College of Fisheries, Lembucherra, Tripura on or before 09.08.2018. Name of the post applied for must be super scribed on the envelope.
2. Application must be accompanied by attested copies of mark sheets, certificates, experience certificates etc. in support of eligibility. No additional certificates will be accepted after the due date.
3. Candidates already in service should submit their application through proper channel. Candidates anticipating delay in processing through proper channel may submit an advance copy of the application directly with required application fee. However, candidate will have to produce No Objection Certificate at the time of interview, failing which such candidates will not be allowed to appear in the interview.
4. Application, which are incomplete/not in the prescribed form/received after the due date/received without prescribed application fee shall not be considered. Separate application form and fee should be submitted for applying different post. The University shall not be responsible for any postal delay or loss in transit.
5. Only short listed candidates will be called for interview.
6. The University reserves the right to increase or decrease the number of posts to be filled up or not to fill up some of the posts.
7. All the above posts are purely on temporary basis with no provision for regularization and will cease as and when ICAR terminates the project.
8. No TA/DA will be provided for appearing in the interview.

DEAN



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APPLICATION FORMAT

- Name of the Post applied for :
- Demand Draft /IPO No. and date :
1. Name (Full in block letters) :
  2. Date of birth :
  3. Father's name :
  4. Mother's name :
  5. Address :
  6. Nationality :
  7. Category (Whether General/SC/ST/OBC) :
  8. AADHAR CARD No. :
  9. Educational Qualifications in a Table (in chronological order)
  10. Experience :
  11. Any other qualifications/activities :

Affix a recent  
passport  
Photograph

Certified that the above information are true to the best of my knowledge and belief. If any information found to be wrong my candidature shall liable to cancellation of.

Date :  
List of Enclosures :

Signature of the applicant