



मात्स्यिकी महाविद्यालय
COLLEGE OF FISHERIES
केन्द्रीय कृषि विश्वविद्यालय
CENTRAL AGRICULTURAL UNIVERSITY
लेम्बुछेड़ा, त्रिपुरा (पश्चिम)- ७९९००१
Lembucherra, Tripura (West)-799210

वेबसाइट/Website: cofcau.nic.in, ई-मेल/E-Mail: cofcau@rediffmail.com

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No :- CAU-CF/6/48/CL/2016-Estate/1677

Date :- 26/08/2016

**TENDER FOR SUPPLY OF "AGRICULTURAL LABOURS" IN COLLEGE OF FISHERIES,
CENTRAL AGRICULTURAL UNIVERSITY, LEMBUCHERRA, WEST TRIPURA ON
CONTRACT BASIS**

Sealed tenders are hereby invited by the undersigned from reputed and experienced agencies for "SUPPLY OF AGRICULTURAL LABOURS" on no work no wages basis as per need of the College of Fisheries, Central Agricultural University, Lembucherra, West Tripura, PIN -799210 on contract basis for a period of 1(one) year which may be extended on mutual consent.

The detailed terms and condition, declaration etc. can be downloaded from the following website: www.cau.org.in/www.cofcau.nic.in

Earnest Money Deposit: - Rs 5000.00(Rupees five thousand)

Last date for submission/receipt of tender(s) is 23/09/2016 at 1600 Hrs. in the College of Fisheries, Lembucherra.

The Bids shall be opened in the college in presence of bidders or their authorize representative in the Conference Room of the college on 24/09/2016 at 1500.

In case the scheduled last date for receiving of tender is declared holiday, the Tender will be received up to 1200 Hrs on the following working day keeping other clauses of Tender unchanged.

The tenders received after the scheduled date and time due to postal delay will not be considered. No tender by FAX /Mail will be entertained.

(Dr.P.K. Pandey)
Dean

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Date :- 26/08/2016

To

1. The Editor
Tripura Observer
L.N.Bari Road
Agartala ,799001

2. The Editor
Dainik Sambad
Jaganath Bari Road
Agartala ,799001

Sub:- Publication of Tender Notice in your esteemed Newspaper in Agartala Edition .

Dear Sir,

Please find enclosed herewith a "Tender Notice" for supply of "Agricultural Labours" in college of fisheries, on contract basis at College of Fisheries, CAU, Lembucherra, West Tripura, for publication in your esteemed Newspaper. It would be highly appreciated if you could publish the same in single space for a single insertion preferably on or before ~~30th~~ August, 2016.

Bill in triplicate as per ICAT/Gov. rate may please be sent to this office for arranging payment.

Thanking you,

Yours faithfully,

Dean

Encl As stated above.

Copy to

1. The Chairman , LPC ,COF for information and necessary action
2. Dr. Prasenjit Pal, Asst Prof & I/C IT cell, COF. He is requested to arrange to publish the Tender Notice & Tender Documents in the websites of COF, CAU, ICAR at the earliest.
3. AEO COF, for information and necessary action

Dean

26/08/16
Copy Operator
Pl. Upload it.

ANNEXURE -I

TERMS & CONDITIONS

1. The interested Agency/contractor is required to submit the rate quotation in Annexure-VII along with other relevant documents in a sealed cover superscribed in **“TENDER FOR SUPPLY OF “AGRICULTURAL LABOURS” IN COLLEGE OF FISHERIES, ON CONTRACT BASIS”** should be submitted to the College of Fisheries , Lembucherra by **23/09/2016 at 1600 Hrs..**
2. **Earnest Money Rs.5000/-** (Rupees five thousand only) as put to tender in the shape of **Demand Draft or Banker Cheque** from any Nationalized Bank favoring Dean, College of Fisheries payable at Agartala should be submitted along with the bid. **Tender received without Earnest Money shall be summarily rejected.** The Earnest Money of the unsuccessful bidders shall be retained till the issue of the work order to the successful bidder and completion of all bidding process. The Earnest Money shall not earn any interest. Earnest money of the successful bidder will be retained in the college till the completion of the contract period and shall not earn any interest.
3. The contract will be initially for a period of 12 (twelve) months commencing from the date of signing the ‘Contract Agreement’ which may be extended further period(s) with same terms & conditions subject to mutual consent of both the parties and subject to satisfactory performance of assigned job.
4. In normal course, the contract can be terminated by the college authority by giving 01(one) months notice & by Agency/contractor by giving 03(three) months notice. However, in case the service of the Agency/contractor is not found satisfactory, the contract can be terminated by the authority of the College of Fisheries without giving any notice and assigning any reasons thereof.
5. The Contracting Agency/contractor shall provide the labours for rendering the following services to the College of Fisheries.
 - i. Land preparation and cleaning of jungles etc.
 - ii. Irrigation, weeding and other farm related activities.
 - iii. Application of fertilizer, manure, weedicide, insecticide etc. on flower/ field.
 - iv. Cleaning of fish pond/netting and other related activities.
 - v. Maintenance of farms power machineries etc.
 - vi. Sowing and transplanting of agricultural and horticultural plants.
 - vii. Feeding of fishes, cleaning of hatcheries etc..
 - viii. Routine cleaning of water reservoirs, tanks, aeration tank etc..

- ix. Cleaning & sweeping of residential quarter areas, hostels, college etc.
 - x. Cooking, cleaning of utensils, cook helping etc. in Hostels.
 - xi. Unforeseen manual jobs emanating from time to time
6. The duration of working hours will be 08 (eight) hours from Monday to Saturday with half an hour lunch break. Second Saturday, Sunday and holidays are non-working days. However, the service of labors may be called on any non-working days or extra period for which extra payment per person per day/extra period basis will be given.
7. **The Agency/contractor shall provide the contract labor on need base. Number of the labour may be increased or decreased as per need.** The Agency/contractor shall maintain an Attendance Register in the following format and shall be produced for verification on demand by the authorized officer of the College of Fisheries at any point of time. The Agency/contractor shall not replace the staff frequently without proper substitute & without prior permission of the college authority.

Attendance Register of the Contract Labor for the month of -----						
Sl No	Date	Name of Labor	Entry time	Exit Time	Nature of duty & place of duty	Signature of Labour

8. The personnel deployed shall be healthy and active. Nobody shall have any communicable diseases. The Agency/contractor shall provide fully trained and disciplined personnel.
9. The personnel deployed shall be with proper working uniform and always with Photo Identity Card having details of Name, Residential Address, Phone Number if any. A copy of the I/Card of the engaged persons including reserve person to be submitted to the Estate Office of the college. The Agency/contractor shall bear all expenses for uniforms, preparation of their Identity card and for other tools required for work.
10. The personnel provided by the Agency/contractor will not have any right to claim to become the employees of College of Fisheries.
11. The Agency/contractor will be responsible for complying with payment of minimum wages for Agricultural labours fixed by the Labour Department, Govt of Tripura and discharge the other mandatory liabilities like EPF contribution, Service Tax etc for the employees deployed in the college if required. . The Agency/contractor will be responsible to allow other benefits including prescribed number of duty hours/leave/ holidays, etc. as per Labour Laws in force from time to time and to comply with all labour legislations including Social Security, Service-Tax wherever

